

**Committee Sign Up**

**I can't commit to one committee, but would like to be contacted to volunteer as needed.**

Parent's First Name \_\_\_\_\_ Parent's Last Name \_\_\_\_\_

Student Name(s): (1) \_\_\_\_\_, Room # \_\_\_\_\_; (2) \_\_\_\_\_,

Room # \_\_\_\_\_; (3) \_\_\_\_\_, Room # \_\_\_\_\_; (4) \_\_\_\_\_, Room # \_\_\_\_\_

Email Address \_\_\_\_\_ Telephone # \_\_\_\_\_

**PLEASE SUPPLY YOUR EMAIL ADDRESS FOR EASIER CONTACT.**

You can “Chair” a committee which involves coordinating the details, committee members and volunteers or you can be a “Member” of a committee which means to help set up and organize, or you can be a “Volunteer” to just help at the event. Not all events require Chairs, Members and Volunteers. Those that do are noted accordingly.

4<sup>th</sup> Grade Activities - <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Assemblies - \_\_\_ Chair  
 Bake Sale - <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Barnes & Noble Book Fair - \_\_\_ Chair; \_\_\_ Comm.; \_\_\_ Vol.  
 Book Fair – Fall - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Book Fair – Spring - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Box Tops - <sup>Filled</sup> \_\_\_ Chair  
 Bulletin Board - <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 Campbell’s Labels - \_\_\_ Chair  
 Cash Back Rewards - <sup>Filled</sup> \_\_\_ Chair  
 Charitable Events - \_\_\_ Chair; \_\_\_ Volunteer  
 Directory - <sup>Filled</sup> \_\_\_ Chair  
 Fall Fest. / Pumpkin Sale - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Family Bingo <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Family Fun Events <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 Field Day <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Fun Fair Chair - \_\_\_ Chair; \_\_\_ Committee  
 Fun Fair Basket Chair <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 Fun Fair Games Chair - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Fun Fair Kitchen Chair - <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 Game Days - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Holiday Festiva <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Holiday Shoppe <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Hospitality - \_\_\_ Chair  
 Outdoor Sign - \_\_\_ Chair  
 Photography - <sup>Filled</sup> \_\_\_ Chair

Photography Committee:  
 Kinderg. \_\_\_ 2nd Grade \_\_\_ 4th Grade \_\_\_  
 1<sup>st</sup> Grade \_\_\_ Third Grade \_\_\_  
 Pizza Fundraiser (Fall) - \_\_\_ Chair  
 Read-A-Thon - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Room Parent <sup>Filled</sup> \_\_\_ Chair  
 Room Parent Coordinator:  
 Room 1 \_\_\_ Room 5 \_\_\_ Room 15 \_\_\_  
 Room 2 \_\_\_ Room 7 \_\_\_ Room 20 \_\_\_  
 Room 3 \_\_\_ Room 12 \_\_\_ Room 21 \_\_\_  
 Room 4 AM \_\_\_ Room 13 \_\_\_ Room 22 \_\_\_  
 Room 4 PM \_\_\_ Room 14 \_\_\_ Room 23 \_\_\_  
 Room Parent Volunteer  
 Room 1 \_\_\_ Room 5 \_\_\_ Room 15 \_\_\_  
 Room 2 \_\_\_ Room 7 \_\_\_ Room 20 \_\_\_  
 Room 3 \_\_\_ Room 12 \_\_\_ Room 21 \_\_\_  
 Room 4 AM \_\_\_ Room 13 \_\_\_ Room 22 \_\_\_  
 Room 4 PM \_\_\_ Room 14 \_\_\_ Room 23 \_\_\_  
 Sarris Spring Fundraiser - \_\_\_ Chair  
 School Spirit <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 School Supplies Committee - <sup>Filled</sup> \_\_\_ Chair  
 Science/Art Expo - \_\_\_ Chair; \_\_\_ Comm.; \_\_\_ Volunteer  
 Shop ‘n Save - <sup>Filled</sup> \_\_\_ Chair  
 Skating Party <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee  
 Spelling Bee <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Student Store <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Talent Show <sup>Filled</sup> \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Volunteer  
 Teacher/Staff Apprec. - \_\_\_ Chair; \_\_\_ Committee; \_\_\_ Vol.  
 Winter Fundraiser - \_\_\_ Chair  
 Yearbook - <sup>Filled</sup> \_\_\_ Chair

**Return this page to school in an envelope marked “PTA Committees.”**

**If you are not contacted, please note that it is because more than enough people volunteered (THANK YOU!), but only one was needed and was randomly chosen.**

**Any questions... email Megan Flood yunz@verizon.net**

## **Fourth Grade Activities**

Committee plans fun activities for the fourth grade students. Past events have included bowling, Snow Zone and pizza parties. Committee will also design the fourth grade t-shirts and the "All About Me" book.

## **Assemblies**

Chair will schedule educational and entertaining student assemblies. Programs can be repeated from previous years. This requires making telephone calls and coordinating.

## **Bake Sale**

The bake sale is during open house in September. Available members will solicit and collect donated baked goods and supplies, will package and price the goods and will set up the items. Members of the committee will also volunteer to sell the goods during open house in time increments. The Chair will organize solicitation and set up times between volunteers during Open House.

## **Barnes and Noble Book Fair**

This fundraiser will be held to kick off Memorial's read-a-thon. A percentage of the total sales for the day goes to our school. Prizes are solicited from local businesses for the classrooms who have the highest number of attendees and highest sales. Activities throughout the date are coordinated with Barnes & Noble. The Chair will coordinate the event, members will be asked to assist and volunteer time at the event.

## **Book Fair - Fall**

This event is held during the month of November during conferences. Chair will coordinate event with Scholastic. Chair and committee will organize volunteers for set-up, working the fair and clean-up, develop flyers for distribution and manage fair finances.

## **Book Fair - Spring**

Held in June, students, parents and siblings have the opportunity to purchase books. (Depending on sales from the Fall Book Fair, this Book Fair may or may not be a BOGO Book Fair.) Chair will coordinate with the Librarian and parent volunteers for times to come in and help the children pick out books and pay.

## **Bulletin Board**

Committee members decorate the bulletin board with a fun theme to acknowledge student birthdays. Chair will coordinate with Members for individual months to decorate and themes.

## **Charitable Events**

This committee coordinates donation drives within Memorial for donations by our school to worthy charities such as Make-a-Wish, Police Pals, Children's Hospital, etc. Any other ideas are welcomed.

## **Fall Fundraiser**

This is our biggest fundraiser. This committee coordinates the sale and distribution of our fall fundraiser products.

## **Family Bingo**

Bingo is held three evenings a year. Chair will coordinate bingo supplies, refreshments, prizes and callers. Volunteers can help with any of these or just help with set up and clean up.

### **Family Fun Events**

Chair will coordinate with various restaurants in the area for particular days when a portion of Memorial sales for that day will be given to our school by the restaurant. Previous restaurants we have teamed up with are TGI Friday's & Chuck E Cheese. New ideas are welcome.

### **Field Day**

Committee plans a day of play for students during the school day. Held in late May or early June.

### **Fun Fair**

This event takes place in May as a year-end bash with games, food, auction baskets, etc. Chair will coordinate tables and set up and handle the finances of the event.

### **Fun Fair Baskets**

Committee will plan and prepare auction baskets.

### **Fun Fair Games**

Chair and committee will coordinate games and prizes for Fun Fair.

### **Fun Fair Kitchen**

Chair will coordinate food and drinks for Fun Fair.

### **Game Days**

In winter, this committee helps first through fourth graders play indoor/board games during recess times.

### **Holiday Festival**

Committee will plan a holiday celebration that includes crafts, sing-a-longs and a visit with Santa, along with other holiday activities. Committee members will help with set-up, clean-up, crafts, baking, sign in and other various planning activities.

### **Holiday Shoppe**

Held during the Holiday Festival, committee will coordinate the sale of various gift items for students and their families. Volunteers will help with set-up, clean-up, shopping, pricing and selling.

### **Hospitality**

Committee will coordinate refreshments for various activities throughout the year, such as Open House, parent/teacher conferences, science fair and Kindergarten orientation.

### **Read Across America**

Committee will coordinate a program consistent with the national Read Across America celebration.

**School Spirit**

Committee will plan a week of fun activities during school spirit week, ending on homecoming.

**Science / Art Expo and Ice Cream Social**

Committee will coordinate the students' enrollment and participation in the Science / Art Expo and plan the event.

**Spelling Bee**

Committee members will coordinate the spelling bee for 3<sup>rd</sup> and 4<sup>th</sup> graders.

**Spring Fundraiser**

Coordinate and plan the spring fundraiser with Sarris Candies.

**Teacher and Staff Appreciation**

Committee will plan and coordinate activities for teachers and staff members to highlight National Teachers Day. Volunteers in the past have cooked, shopped, decorated and passed out gifts, etc. New ideas are always welcomed.

**Winter Fundraiser**

Coordinate and plan the winter fundraiser with Sarris Candies and the cookie dough vendor.

**Photography**

Volunteers needed from each grade to photograph children during activities and parties. Chair will be responsible for getting pictures from the committee members and getting the pictures to the webmaster and Yearbook Chair.

**Pumpkin Sale**

Committee will coordinate, wash, weigh and sell pumpkins and other treats and arrange for fun activities during the pumpkin sale.

**Student Store**

Committee will purchase and sell products (pencils, erasers, etc.) to students during lunch and recess. Volunteers may help as little or as much as desired.

**Talent Show**

Committee will coordinate student involvement in show, arrange performance schedule, plan rehearsals and coordinate refreshments. Volunteers needed for lighting, sound, stage crew and decorations.

**Yearbook**

Chair will work with publishing company to compile student and teacher photos, including class pictures and candid shots. Chair will get orders and distribute yearbooks.